



FORM NO. RD-S13

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI
RESEARCH AND DEVELOPMENT SECTION

Date :

**Application for Part-Time Employment of Students in Consultancy/ Research & Other Projects for
UG / PG / PhD Students (Mode of Study: Regular)**
(To be submitted to R&D Section)

A. Project Code. : Head :

B. Details of the Student (To be filled by the Student)	
1. Name:	
2. Roll Number:	
3. Programme of Study & Department/ Center:	
4. Name(s) of Supervisor(s)/ Faculty Advisor:	
5. IITG Email ID:	
6. Contact Mobile Number:	
C. Details of Project Employment	
5. Name of the Project/ Course	
6. Name of the PI/Coordinating Faculty of the Project/ Course :	
7. Proposed Work/ Employment Period:	
(i) From Date:	(ii) To Date:
(iii) Total Number of Hours Per Month:	
<p>During this period of Part-Time Employment (whichever of the following is /are applicable)</p> <p>(a) I hereby promise that I will perform the assigned teaching assistantship duty by the Department / Center without any compromise.</p> <p>(b) I will ensure that there will not be any compromise in my academic and research performance.</p> <p>(c) In case of occurrence of any compromise in my academic performance, this part-time employment can be cancelled by the competent authority without giving any notice period.</p>	
Date:	Signature of the Student

(To be filled by Supervisor/ Faculty Advisor and HoD/ HAC)	
Recommended / Not Recommended	Recommended / Not Recommended
Signature of Supervisor/ Faculty Advisor	Signature of HoD/ HAC

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(To be filled by the Coordinating Faculty of the Course)	
Remuneration rate is: Rs. _____ Per hour	
Recommended / Not Recommended	Forwarded to the Dean, R&D
Signature of PI/Coordinator	Head, CET (applicable only if the project is executed under CET)
FOR USE BY R&D SECTION	
Rs. is available in the Account head, "....." of project No. and Rs. is recorded in the Project Budget Register.	
Put up for consideration	
Dealing Assistant, R&D	DR/AR R&D
Permitted / Not Permitted.	
Dean, R&D	Dean(Academic Affairs) with Date

N.B. In compliance of the Institute Ordinance and Rules on Scholarship, the following needs to be adhered to while considering top-up Fellowship/Honorarium to full time students against their part-time employment in Consultancy/ Research & Other Projects of the Institute

(A) If the top-up amount through Fellowship/Honorarium is greater than or equal to 1.5 times of Institute Scholarship /Assistantship, the student may avail top-up Fellowship/Honorarium only and no Institute assistantship,

(B) If top-up amount through Fellowship/Honorarium is less than 1.5 times of Institute Scholarship /Assistantship, the student may avail the top-up Fellowship/Honorarium plus an additional amount from the Institute Scholarship /Assistantship that does not make the total money he/she receives more than 1.5 times of the Institute Scholarship /Assistantship.

(C) A student/scholar may be involved in a maximum of 40 hours a month during Academic session and 80 hours a month during vacation period, including all projects (if involved in more than one project).

(D) The rate of remuneration may be proposed by the Coordinator within the range @ Rs.100/- to Rs.300/- per hour.